

MYHUB > HUMAN RESOURCES > MY PAY > BANK ACCOUNTS > ADD ACCOUNTS:

*Account Type:	<input type="text" value="Savings (or Checking if you have one at the CU.)"/>
Routing Number:	<input type="text" value="243084650"/>
Account Number:	<input type="text" value="Your account number at the CU."/>
*Deposit Type:	<input type="text" value="BALANCE/AMOUNT/PERCENTAGE"/>
*Amount/Percent:	<input type="text" value="ENTER THE NUMERICAL VALUE OF WHAT YOU ARE SENDING. (EX. \$100, OR %20 BUT DO NOT PUT THE \$ OR % SIGNS)"/>
*Deposit Order:	<input type="text" value="1"/> Determines the order in which your pay is deposited, #1 will be deposited first, followed by #2, etc. Your last deposit order, the remaining balance of pay should have a value of "999."
<input type="button" value="Submit"/>	

Account Type: Choose Savings as your credit union account type or choose checking if you have your whole paycheck coming to a checking account at the credit union.

Routing Number: This is the routing number for the credit union. That number is 243084650.

Account Number: This is your Credit Union account number. If you do not have this number, please call the credit union and we can get it in the mail to you. This number should be 13 digits long, it is not the same as your 6-digit member number.

Deposit Type: Select "Balance" for account designated as the last or only deposit account. If you wish to send a flat dollar amount or percentage of your paycheck, select one of those options.

Amount/Percent: Enter the exact numerical value to be sent to the credit union. For example, you can enter 100 for an amount, 20 for a percentage. **DO NOT USE A \$ OR % SIGN.**

Deposit Order: This determines the order in which your pay is deposited. Enter #1 for your credit union deduction. Your last deposit account, where the remaining balance of your pay should be sent after your deposit to the credit union should have a value of "999."

GPFCU does not have access to view MyHub or any changes made within it. If you have any questions about MyHub, please call your payroll department.